

# Moffett Oil Company Privacy Policy

**Effective Date:** April 3, 2026

At Moffett Oil Company, we value your trust and take your privacy seriously. This Privacy Policy explains how we collect, use, store, and protect your personal information. This policy applies to all our customers, employees, and business partners worldwide.

## Information We Collect

We collect information to provide our fuel and energy services, manage our workforce, and work with our partners. We gather this data in three main ways:

- **Information you give us:** When you sign up for an account, apply for a job, or sign a contract, you provide contact details, financial information, and professional background.
- **Information we collect automatically:** When you use our website or digital tools, we collect technical data, such as your IP address, browser type, and site navigation patterns.
- **Information from third parties:** We may receive data from background check providers or joint venture partners to ensure safety and compliance.

## How We Use Data

We use personal information to run our business smoothly and safely. Specifically, we use your data to:

- Process fuel and energy transactions.
- Manage employee payroll, benefits, and safety records.
- Verify the identity and compliance status of our contractors and partners.
- Respond to support requests and inquiries.
- Meet legal, regulatory, and financial reporting requirements.

## How We Share Data

We do not sell personal data. We only share information when necessary to operate our business or follow the law. We may share data with:

- **Service Providers:** We work with trusted vendors who process payments, host our data, and manage our human resources systems.
- **Legal Authorities:** We will share information with government agencies, regulators, or law enforcement if required by law.
- **Company Affiliates:** We share information across Moffett Oil Company branches to manage our global operations effectively.

## Data Security and Storage

We work hard to keep data safe. We use strong security measures, including data encryption and secure servers, to prevent unauthorized access. We restrict access to personal information to employees and vendors who need it to do their jobs. We keep data only as long as we need it to fulfill the purposes outlined in this policy or to comply with legal record-keeping rules.

## Privacy Rights

We respect everyone's right to control their personal information. Depending on your location, laws such as the General Data Protection Regulation (GDPR) or the California Consumer Privacy Act (CCPA) give you specific rights regarding your data.

You have the right to:

- **Access your data:** You can ask us for a copy of the personal information we hold about you.
- **Correct your data:** You can ask us to fix any inaccuracies or omissions.
- **Delete your data:** You can request that we erase your personal data, subject to certain legal exceptions.
- **Opt-out:** You can ask us to stop processing your data for specific marketing or sharing purposes.

To use any of these rights, please submit a request using the contact details below. We will review your request and respond within the timeframe required by local laws.

## Contact Us

If you have questions about this Privacy Policy or how we handle your personal data, please reach out to our Compliance Department.

**Email:** [info@moffettoil.com](mailto:info@moffettoil.com)

We update this policy periodically to reflect changes in our practices or legal requirements.